Memorandum of Understanding between a company

the purpose ……………………………………………

**Both sides information:**

Company: ....................... (First side) and its address: ………………..... Headquarters: ............... City: ……….... Phone: …........ Fax: ………….. It is chaired by Mr./……………………………………………….

Company: ..................... (second side) and its address: …………....... Headquarters: ............ City: ………..... Phone: ….…....... Fax: ….……….. It is chaired by Mr./………………………………………………….…

Preface: According to the convergent views and the common goals of the first and second parties, the desire of the two parties to achieve joint cooperation in order to provide ………............. and that's to achieve …………………………...............

To define the frameworks of understanding on the subject of cooperation, the parties agreed on the following:

**First: The Introduction is part of the memorandum.**

**Second: Defining the areas of cooperation between the two sides**

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**Third: Obligations**

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**Fourth: the work plan**

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**Fifth: The duration of cooperation**

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First side Second side

Date: Date:

Signature: Signature: